



Town of Pincher Creek
COMMITTEE OF THE WHOLE MINUTES
July 7, 2021 – 9:00 AM
962 St. John Avenue, Council Chambers
Virtually via Zoom

ATTENDANCE:

Mayor: D. Anderberg

Councillors: B. McGillivray, M. Barber, L. Jackson, W. Elliott and S. Korbett

Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; L. Rideout, Director of Community Services; M. Everts, Events, Marketing & Economic Development Officer; D. Green, Family and Community Support Services Coordinator and L. Goss, Administrative Manager.

1. **Call to Order**

Mayor Anderberg called the meeting to order at 9:00 am.

2. **Agenda Approval**

JACKSON:

That the Committee of the Whole for the Town of Pincher Creek approves the July 7, 2021 agenda as amended, the amendment being the addition of item 8.5 Emergency Services Commission and Regional Emergency Management Organization Committee Appointments.

CARRIED COTW 2021-091

3. **Scheduled Delegations**

4. **Committee Reports**

Councillor Korbett and Councillor McGillivray provided written reports, a copy of which is attached hereto forming part of the minutes.

BARBER	June 2	Committee of the Whole
	June 15	Regular Council
	June 18	Special Council

 **Initial**

	June 18	Golf Course
	June 21	Community Futures
	June 22	Special Council
	June 24	Community Futures
	June 28	Regular Council
	June 29	Special Council
ELLIOTT	June 22	Special Council
	June 22	Operations Committee
	June 28	Regular Council
	June 29	Special Council
	July 6	Special Municipal Development and Subdivision Authority
JACKSON	June 2	Committee of the Whole
	June 14	Policy Review Committee
	June 15	Municipal Development and Subdivision Authority
	June 18	Special Council
	June 22	Special Council
	June 22	Operations Committee
	June 23	Pincher Creek Foundation
	June 24	Special Emergency Services Commission
	June 28	Regular Council
	June 29	Special Council
	June 30	Pincher Creek Foundation
	June 30	Emergency Services Commission
	July 6	Special Municipal Development and Subdivision Authority
<u>Mayors Report</u>		
ANDERBERG	June 1	Emergency Services Commission Mediation
	June 2	Committee of the Whole
	June 3	Emergency Services Commission Mediation
	June 3	Oldman River Regional Services Commission Board
	June 4	Highway 3 Twinning Association
	June 4	Mayors and Reeves
	June 8	Seniors Coffee with Council
	June 9	Emergency Services Commission
	June 9	MHHS Graduation Message
	June 15	Regular Council
	June 17	Coop Board – Recycling
	June 17	Early Learning Centre Board

June 18	Special Council
June 21	National Indigenous Day
June 22	Special Council
June 28	Regular Council
June 29	Special Council

ELLIOTT:

That Committee of the Whole for the Town of Pincher Creek receives the July 7, 2021 Committee Reports as information.

CARRIED COTW 2021-092

5. Administration

5.1 Upcoming Meetings

Oldman River Regional Services Commission
Community Futures
Community Hall Board

5.2 Chief Administrative Officer First and Second Quarter Report

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek receives the Chief Administrative Officer first and Second Quarter Report as presented.

CARRIED COTW 2021-093

6. Business Arising from the Minutes

6.1 Traffic Safety Issues

6.2 AUMA 2021 Summer Municipal Leaders' Caucus

JACKSON:

That Committee of the Whole for the Town of Pincher Creek receive the AUMA 2021 Summer Municipal Leaders' Caucus information as presented.

CARRIED COTW 2021-094

ELLIOTT:

That Committee of the Whole for the Town of Pincher Creek direct administration to proceed with hotel reservations for all of Council and the Chief Administrative Officer to attend the 2021 AUMA Conference in Edmonton Alberta.

CARRIED COTW 2021-095

Mayor Anderberg called a recess at 9:50 am

Mayor Anderberg called the meeting back to order at 10:04 am

7. Policy

8. New Business

8.1 Town of Ponoka – Funding for Rural Municipalities

JACKSON:

That Committee of the Whole for the Town of Pincher Creek approve the draft letter of support for small, rural business and direct administration to forward same to the Premier, MLA and MP.

CARRIED COTW 2021-096

8.2 Strategic Plan Review

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek accept the information regarding the Strategic Plan Review as presented.

CARRIED COTW 2021-097

8.3 Committee Updates

8.4 Canada Community Revitalization Plan

Natalie Gibson, Liza Dawber and Marie Everts attended the meeting to provide the committee with information regarding the Canada Community Revitalization Plan.

KORBETT:

That Committee of the Whole for the Town of Pincher Creek direct administration to proceed with the Canada Community Revitalization grant application subject to Council approval of funding.

CARRIED COTW 2021-098

8.5 Emergency Services Commission and Regional Emergency Management Organization Committee Appointments

Effective immediately, Mayor Anderberg resigned his appointment to the Pincher Creek Emergency Services Commission and Regional Emergency Management Organization.

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek appoint Councillor Jackson to the Pincher Creek Emergency Services Commission and Regional Emergency Management Organization

FURTHER

That Councillor Elliott be appointed as alternate on both aforementioned committees.

CARRIED COTW 2021-099

9. Closed Session

JACKSON:

That Committee of the Whole for the Town of Pincher Creek agree to move to a closed session of the Committee on Wednesday July 7, 2021 at 11:01 am in accordance with sections 16, 17, 23 and 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Community Services, Events, Marketing & Economic Development Officer and Administrative Manager in attendance.

CARRIED COTW 2021-100

L. Rideout, M. Everts and L. Goss left the meeting at 11:15 am.

ELLIOTT:

That Committee of the Whole for the Town of Pincher Creek agree to move out of a closed session of the Committee on Wednesday, July 7, 2021 at 11:44 am.

CARRIED COTW 2021-101

9.1 Request to Waive Tax Penalties Roll #00393500 – FOIP s. 16 & 17

JACKSON:

That Committee of the Whole for the Town of Pincher Creek direct administration to proceed as previously directed regarding the request to waive \$334.70 of interest penalties for tax roll #00393500.0000.

CARRIED COTW 2021-102

9.2 Personnel – Office Hours – FOIP s. 24

MCGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek direct administration to prepare a Work from Home plan and report back on its effectiveness.

CARRIED COTW 2021-103

9.3 Personnel – FOIP s. 23

BARBER:

That Committee of the Whole for the Town of Pincher Creek receive the personnel information as presented.

CARRIED COTW 2021-104

10. Adjournment

ELLIOTT:

That this session of Committee of the Whole be adjourned at 11:46 pm.

CARRIED COTW 2021-105

COTW July 7, 2021


**APPROVED BY RESOLUTION OF
COUNCIL FOR THE TOWN OF PINCHER CREEK
THIS 26th DAY OF JULY 2021**



Mayor, D. Anderberg



CAO, L. Wilgosh



Initial

Committee Report Councillor Korbett June 2021

1,3,9	EMS Mediation
2	Committee of the Whole
2	AB Southwest
15	Regular Council Meeting
18, 22, 29	Special council Meetings
17, 24	Special EMS Commission meetings
17	PCCELC Board Meeting
28	Regular Council Meeting
30	Regular EMS Commission meeting

Councillor Monthly Report

Councillor Brian McGillivray

June 2021

June 1, 2021	National Housing Symposium
June 2, 2021	National Housing Symposium
June 2, 2021	CotW Meeting
June 3, 2021	National Housing Symposium
June 8, 2021	Environmental Regulation of Coal Mining Presentation
June 10, 2021	AAPG Conference Sub-committee
June 14, 2021	Policy and Bylaw Review Committee
June 15, 2021	MDSA Meeting
June 15, 2021	Council Meeting – Power Outage One Day Delay
June 16, 2021	CNPC Landfill Board Meeting
June 17, 2021	Pincher Creek Foundation Administrative Work
June 17, 2021	PCCELC Board Meeting
June 18, 2021	Special Council Meeting - KMPG
June 19, 2021	John Barlow Advisory Board Meeting
June 21, 2021	AAPG Board Meeting
June 21, 2021	National Aboriginal Day Celebration
June 22, 2021	Special Council Meeting - EMS
June 22, 2021	Second Quarter Operations Committee Meeting
June 23, 2021	Alberta Council Conflict of Interest Legal Course
June 23, 2021	Pincher Creek Foundation Board Meeting
June 25, 2021	SDAB Tribunal Legal Course
June 27, 2021	CNPC Landfill General Manager's Retirement Celebration
June 28, 2021	Council Meeting
June 29, 2021	Special Council Meeting - EMS